

**VILLAGES AT QUEEN CREEK HOMEOWNERS ASSOCIATION**

Facility Reservation Request  
7740 North 16th Street, Suite 300  
Phoenix, AZ 85020  
(602) 957-9191 Fax (602) 957-8802

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Activity: \_\_\_\_\_

Event Date: \_\_\_\_\_ Day: \_\_\_\_\_

Entry Time: \_\_\_\_\_ Exit Time: \_\_\_\_\_ Times must include set up & cleanup

Estimated Attendance: \_\_\_\_\_ (40 max.) Will Food be served? Yes No (Circle one)

Will Tables/Chairs be used? \_\_\_\_\_

**AGREEMENT**

- I agree to accept full responsibility for the type of activity and the behavior of the participants and will assume responsibility for all, with no limitations, loss or damage to the facility sustained in connection with the function stated in the above dates and times.
- I release, hold harmless, and indemnify the Villages at Queen Creek Homeowners Association, an Arizona nonprofit corporation, from and against any and all loss, cost, damage, expense, obligation, lawsuit, action or liability related to, due to or in any way connected with this agreement.
- Smoking is prohibited within the facility. Smoking is only permitted in designated areas outside the facility.
- **No alcohol is permitted in the clubhouse or pool area.**
- A \$100.00 refundable cleaning/damage deposit is required, made payable to the HOA.
- I am responsible for cleaning the room to its original condition or be charged for all applicable cleaning fees. This includes wiping off the chairs and the tables before restacking them, moving any furniture back to where it was, and vacuuming the carpeted areas.
- I will receive my damage deposit back if no damage is sustained; if damage occurs, I will be responsible for total damages.
- **All trash must be carted out by the owner renting the facility.**
- No red colored soda or punch is permitted to be served in the carpeted areas.
- No decorative confetti or glitter will be permitted within the facility.
- No transparent tape may be used ONLY masking or painters may be used
- Room is subject to availability and approval of the Board of Directors or its Managing Agent. The Board of Directors retains the sole discretion on approval or denial of reservation requests.
- For any non resident or resident using the facility for a business purpose rental charges will apply.
- Rental Charges: Five hours or less - \$50.00 each additional hour \$10.00 per hour.

**The parties who signed below have read and fully understand this agreement governing the Villages at Queen Creek Clubhouse and will abide by the contents. This reservation is for the BACK ROOM only. It does not include the fitness center, pool area or the living room area as these areas are accessible to all homeowners who reside at the Villages at Queen Creek.**

**Signatures:**

Homeowner \_\_\_\_\_ Date \_\_\_\_\_

Villages at Queen Creek  
Representative \_\_\_\_\_ Date \_\_\_\_\_

Approved _____	Date: _____	Denied _____	Date: _____
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