

July 13, 2011

Landscape Committee Meeting Minutes

**The Villages at Queen Creek Homeowners Association**  
**Landscape Committee Meeting**  
**Wednesday, July 13, 2011**  
**Meeting Minutes**

**1. Open Meeting**

The meeting started at 2:00p. Committee Chair Chris Baesen and Community Manager Cindy Anderson were in attendance. Brian Simone and Mike MacDonald from H&N were also in attendance.

**2. Landscape Maintenance Discussion**

-Storm damage - Fallen tree branch on Village Loop, fallen tree in parcel 18 at 22962 218<sup>th</sup> Street, fallen tree branches on Via De Olivos, fallen tree in a streetscape on Cherrywood.

Mike reported that these items have been taken care of.

- Tree in the common area along 212<sup>th</sup> in parcel 21 that borders neighboring community Indigo Trails is growing over the wall and dumps landscape debris into rear yards.

Mike reported that this tree has been assessed and is split and needs to be removed for safety. Removal will take place in the next week.

-Two irrigation leaks that need to have concrete removed from homeowner's driveways to be completely repaired.

Mike will follow up and provide proposals for the concrete removal and replacement so the irrigation repairs may take place.

-Parcel 10 along Via Del Rancho & 214<sup>th</sup>, several streetscapes were missed in the recent weed spraying.

Mike will have the spray crew address the missed streetscapes.

-Fertilization of all turf areas in the community.

Brian and Mike reported that fertilization of all of the community's turf has taken place. Aeration is to take place shortly. Chris expressed concerns about the fertilizer being left on the sidewalk areas. Brian and Mike will address this issue with their crew members. Discussion also took place in reference to whether fertilization or aeration should come first.

-Pre-emergent application

Pre-emergent spraying of the community is scheduled for the end of the week and will continue for the next 2-3 weeks until all common areas are sprayed.

-Weeds in the monument areas where the annuals have been installed

Mike will address this issue and have the weeds removed.

-Watering timeframes

Mike advised that all of the turf watering has been adjusted so there is no afternoon watering as requested.

-Overspray of water in the roundabouts

Mike and Brian discussed adjusting the length of watering time in the roundabouts or potentially installing an alternate watering method to avoid this issue.

-Dead streetscape tree removal

The 121 dead trees that were identified by Cindy and Mike will be removed within the next few weeks. These are scheduled to be replaced in the fall.

-Horseshoe park in parcel 17 has several top heavy trees that are bending over

These trees are scheduled to be trimmed/thinned and re-staked this week.

-Standing water at Pecan Drive in the Hastings parcel in the turf area

Mike will inspect this area and adjust the water if need be.

-Standing water in the retention area by the large park on Village Loop

Brian and Mike agreed to pump out the standing water at no charge to the Association if it remains there after the next few days. The water has already been treated for mosquito prevention.

-Tree trimming/thinning

Mike reported that the arborist will return to the community next week to begin the tree trimming/thinning process again.

-Maintenance for the area behind parcel 7 along the wash

Cindy showed Mike & Brian the area behind parcel 7 that borders the wash that is the Association's responsibility for maintenance. Mike will have the crew take care of this area.

-Self Help clean-up's

Mike advised that the Self Help clean up's will begin next Saturday with 2 homes being completed per week.

-Timeframes for the landscape crews to be on the property

Mike reported that the crews start at about 6:00a and leave the property at about 1:45p.

-Mike reported that he will be on vacation from July 18<sup>th</sup> to July 28<sup>th</sup> and Brian will be the point of contact.

-General discussion took place regarding natural vs. shaped pruning for the plants/shrubs in the community. This issue will be added to the next Board meeting agenda so the Board can discuss and make a decision.

-General discussion took place regarding the condition of the property, areas of concern and the expectations for maintenance. Brian and Mike advised that the crews have been through the entirety of the community's common areas and week one of the five week landscape maintenance rotation will begin on July 18<sup>th</sup>. Week one includes the maintenance of parcels 4A, 4B & 7 as well as constant maintenance of Sierra Park, Village Loop and Rittenhouse. Chris and Cindy stressed the importance of quality control, courtesy of the crew members and proper safety measures. Mike and Brian understood and advised that the community will be looking much better in the weeks to come.

### **3. Close Meeting**

There being no further business to discuss, the meeting ended at 3:45p.

Respectfully Submitted By,

***Cindy Anderson***

Cindy Anderson, Community Manager

The Villages at Queen Creek Homeowners Association